

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on Thursday, 28th March, 2019 at 10.00 am in the Card Room - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors D Tyler (Chairman), M Hopkins and D Whitby.

**OFFICERS:**

Paige Dietman-Hesketh – Licensing (for training purposes)  
 Octavia Holman – Legal (for training purposes)  
 Brian Isted – Licensing Enforcement Officer  
 Rebecca Parker – Democratic Services Officer  
 Ajay Patel – Legal Advisor

**1        APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2        ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3        DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4        EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5        REVIEW OF COMBINED DRIVERS LICENCE, VEHICLE PROPRIETORS LICENCE AND OPERATORS LICENCE**

The Chairman welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Driver's Licence, Vehicle Proprietors Licence and Operators Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder introduced himself.

6            **PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE  
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7            **REPORT OF THE LICENSING OFFICER**

At the request of the Chairman, the Licensing Enforcement Officer presented his Report. He explained that the report was for Members of the Panel to review a Combined Drivers Licence, Vehicle Proprietors Licence and Operators Licence.

The Licensing Enforcement Officer responded to questions from all parties.

8            **LICENCE HOLDER'S CASE**

The Licence Holder presented his case and responded to questions from all parties.

9            **SUMMING UP - LICENSING OFFICER**

The Licensing Enforcement Officer summed up his case. He referred to the report and the representations put forward at the Hearing. He requested that the Panel consider the report, including the submissions put forward by the Licence Holder and dispose of the matter by using one of the methods set out in his report.

10          **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

11          **OUTSTANDING MATTERS**

The Legal Advisor advised that there were no outstanding matters.

12          **DECISION**

The meeting was adjourned and the Panel retired to make their decision.

The meeting was reconvened and the decision of the Panel was read out.

**The meeting closed at 11.45 am**